

## WHAT IS IT?

### **Leadership Institute**

Learn new skills, discuss important topics with peers, and grow personally and professionally as a leader.

## WHEN IS IT?

### **September, 2022– June, 2023**

Meet one full day each month, and expect some additional time for a group project.

## WHAT'S EXPECTED?

Your supervisor must approve your application and support your participation.

You must make the monthly sessions an absolute priority. If you miss more than two sessions, you must withdraw from the program.

## WHY IS THE LEADERSHIP INSTITUTE FOR YOU?

- Every person can benefit from a chance to grow.
- A mentor will help you explore your qualities, strengths, and opportunities.
- Experts will facilitate class discussion, give presentations, and host interactive activities on various leadership topics.
- Outside company visits will demonstrate examples of leadership in action.

*Regardless of your role with The Arc, the Leadership Institute has something to help nurture you toward your goals. Leadership development never stops. Invest in yourself. Take the time. Do it now. Don't think this is not for you. It is.*

**Applications are due July 29th**

**Questions - [leadershipinstitute@thearcbaltimore.org](mailto:leadershipinstitute@thearcbaltimore.org)**



*For and with people with developmental disabilities*

## Leadership Institute | 2022-2023 Fellow Application

Mr. / Mrs. / Ms. \_\_\_\_\_  
Last name First name Middle Initial

Current Position: \_\_\_\_\_

Department: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Number of Years Employed with The Arc Baltimore: \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_ Best time to reach you: \_\_\_\_\_

Preferred Email Address: \_\_\_\_\_

Please be thoughtful in your answers and use additional paper if necessary:

What about participating in the Leadership Institute appeals to you?

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Briefly describe your current job responsibilities & if you have had an opportunity to work in or serve in a leadership role?

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List your leadership strengths:

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What are three things you hope to learn by attending the Leadership Institute?

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What support will you need to be successful in the Leadership Institute?

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Describe the personality and leadership characteristics of your ideal mentor?

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What haven't you shared that you think is important for us to consider in this application process?

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References:

<i>Supervisor</i>	<i>Colleague</i>
Name: _____	Name: _____
Title: _____	Title: _____
Program: _____	Program: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

I understand that the submission of this application does not guarantee my selection. I acknowledge that upon completion of this program, I am encouraged to **commit to at least one year of employment** with the agency.

I understand that I will be required to:

- Attend all classes
- Meet with my mentor at least **1x/month**, offsite.
- Actively participate in the development and presentation of a **project**.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Supervisor Endorsement:**

I recommend this applicant for the Leadership Institute. I am aware of and **grant approval** for the expected time required to participate in the program. I am committed to assisting this applicant in obtaining the necessary coverage to ensure his/her attendance.

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

Applications are to be submitted by July 29, 2022, via email to  
[Leadershipinstitute@thearcbaltimore.org](mailto:Leadershipinstitute@thearcbaltimore.org).