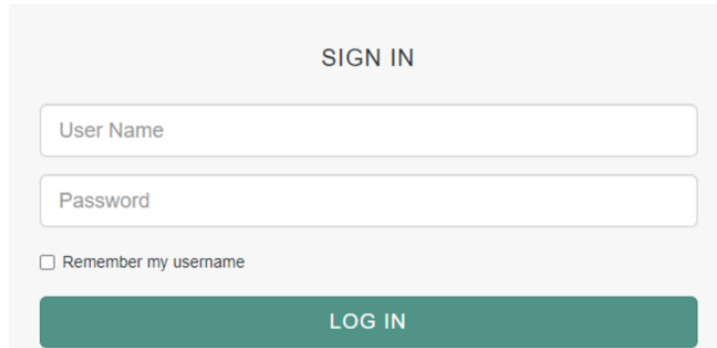


First time users: Employee Portal (Kronos)

1. Go to Arc Kronos Portal: <https://arcofbaltimore.prd.mykronos.com>

2. Type in Username and Password



SIGN IN

User Name

Password

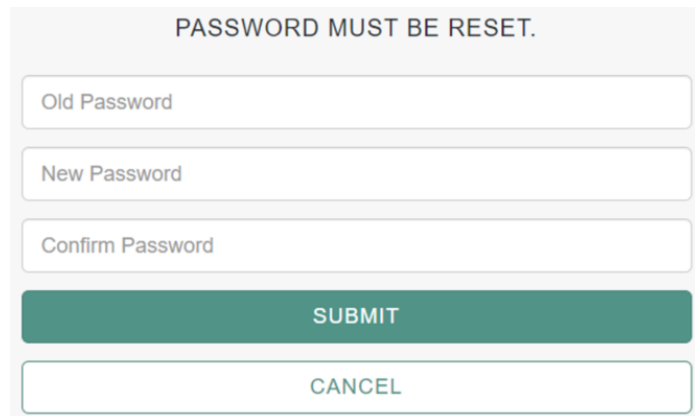
Remember my username

LOG IN

Username: Your 6 digit Employee Number

Initial Password: Uppercase 1st letter of your last name with remaining lowercase letters followed by “@” then 2 digit birth month and 4 digit birth year (e.g., Johnson@081966)

3. Once logged in, Reset the password immediately



PASSWORD MUST BE RESET.

Old Password

New Password

Confirm Password

SUBMIT

CANCEL

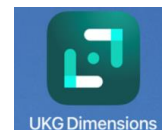
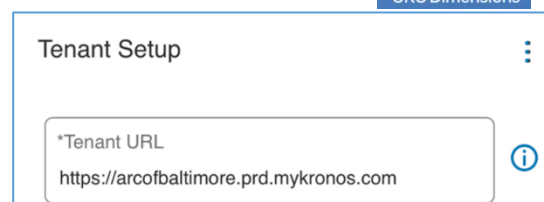
**New password must include Uppercase, lowercase, number, and symbol

**New password must be 8 characters long at least

(Optional)

Download Mobile App:

1. Download UKG Dimensions from the App Store on your phone
2. Before you are able to enter your log-in information, you need to enter the following URL in the app:
<https://arcofbaltimore.prd.mykronos.com>

Tenant Setup

*Tenant URL

<https://arcofbaltimore.prd.mykronos.com>